



March 19, 2020

Dear Valued Suppliers,

We are living in unprecedented times. I want to thank you for your continued service and share an update.

In our plants, we are taking precautions by having employees self-screen and seek medical consultation with concerns of COVID-19. At this time, we are also asking all outside vendors to fill out an identification checklist to identify anyone with COVID-19 symptoms (fever, cough, difficulty breathing). We have increased cleaning cycles in all of our plants and are working with our team members to keep everyone safe through this time period – including taking precautions with team members who have recently travelled.

PaperWorks is an integral part of the supply chain. Without our packaging, food companies cannot bring their products to market. We also provide packaging for sanitary products, such as soaps, cleansers, personal care products, water purification products, and products supplied directly to hospitals such as test kit packaging and fluid collection packaging. All of these items are critical in these times of need.

We have an even higher purpose in supporting our fellow citizens in Canada and the United States now and moving forward. Having food, personal care and healthcare products ready and available provide a sense of security which allows everyone to keep calm and get through the crisis in front of us.

Our Purpose, ***With your trust, we deliver positive experiences and innovative solutions;***

Our Vision, ***To be the Brand for Brands*** and;

Our Values, ***Safety, Transparency and Community*** are even more important at this time.

As many are following the Coronavirus development closely, you've heard that the United States and Canadian governments are providing assurances that essential services such as hospitals, pharmacies and grocery stores will remain open and available to the public during these times of need. We are asking for your support and consideration to maintain us as a priority amongst your customer bases.

Should you see supply chain distribution challenges please keep us updated and, again, thank you for doing your part in helping PaperWorks provide the products and services that are critical during these challenging times!

Andy Bolton
President and CEO

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